

Jane Hawkins Archive

Townsville-based sculptor Elizabeth “Jane” Hawkins (formerly McBurnie) was born in Ayr, North Queensland in 1958. Having studied sculpture under noted Australian sculptor, Len Shillam, and attained teaching qualifications in 1979, Hawkins taught drawing and sculpture at TAFE and later lectured in visual arts at James Cook University (JCU). In the early years her personal practice was largely informed by an interest in the human form and psyche. This evolved into an interest in combinations of found objects and created forms reminiscent of childhood toys, nursery rhymes and memories, including the figurative. While Hawkins’ later works focused on observations of and interaction with the environment, she also completed several major public sculpture commissions. Among these were a statue of Robert Towns for Townsville, the Brandon War Memorial, the Collinsville Mine Memorial, and the Cairns Anzac Memorial. Hawkins also contributed the final design of JCU’s ceremonial mace.

Archive Location: 489L; 490R

Series Listing:

- Series 1 – Publications and Newsletters
- Series 2 – Press clippings
- Series 3 – Exhibitions and Works
- Series 4 - Correspondence
- Series 5 – Photographs
- Series 6 – Employment and Education
- Series 7 – Certificates, Awards, Personal cards and Biographical records

Detailed Listing:

Series 1 Publications and Newsletters

- JH/1/1 Burdekin Shire Council. (2011). *Bountiful Burdekin*. Includes article, “Regions: Brandon,” which carries reference to and a photo of commissioned sculpture of a WWI soldier by Jane Hawkins, p.65.
- JH/1/2 Photocopy of journal, *Ars Nova*, (2005) Vol.1, Issue.1, pp.2-8. Includes article, “Visual Arts News,” about Jane Hawkins’s commissioned work, a

statue of Robert Towns, after whom the city of Townsville was named.

- JH/1/3 Courier Mail. *Q Weekend*, 3-4 December 2005. Includes historical article, "Home is where the Hurt Is," pp.24-28, about Robert Towns and includes description of the unveiling of the statue.
- JH/1/4 Silver, Anneke. (1991). Reflections: Recent Works by Jane McBurnie. *Eyeline*, Summer, p.36.
- JH/1/5 Photocopy of "From the Dean's Desk," Faculty of Law, Business & the Creative Arts, JCU, No.1, 2005. Includes item, Celebrating Excellence, noting a 2005 Executive Dean's Teaching Award to Jane Hawkins and photograph. 2 pages

Series 2 Press clippings

- JH/2/1 Article, "Statue of soldier to plug gap in important part of Burdekin history," in *Townsville Bulletin*, 17 May 2006, p.10. Refers to "Sculptor Jane Hawkins....working on a bronze soldier for a long-dismantled World War I memorial in Brandon."
- JH/2/2 Copy of *Mining Heritage* news feature, 13 October 2004, with handwritten note on front page, "To Jane, Best Wishes from Desma and Danny." Article on p.3, "Centre source of history and pride," includes a photograph of Jane Hawkins's bronze statue of a coalminer.
- JH/2/3 Photocopy of article, "We're Proud of Sally's Success: Top Student – Sally Hawkins," from unknown publication, refers to Jane Hawkins's student and sister, Sally Hawkins. No date. 2 copies, one slightly larger.
- JH/2/4 Article, "Memorial unveiling Saturday," in *Ayr Advocate*, 22 September 2006, p.10. Refers to the unveiling of Jane Hawkins's WWI Soldier statue in Brandon.
- JH/2/5 Article, "Collinsville Remembers," in *Weekend Independent*, 15 October 1999, p.1. Refers to the unveiling of Jane Hawkins's coalminer's statue outside the United Mine Workers' Club in Collinsville.
- JH/2/6 Photocopy of letter published in *Townsville Bulletin*, 1 April 2000, "Naked form a 'miracle'" by Tom Harvey. Harvey refutes views of E Carter who, in letter to *Bulletin* on 28 March, had complained about an "offensive" statue in JCU library – the statue was Jane Hawkins's *Prometheus*.
- JH/2/7 "Visual shock," Letter to Editor, *Townsville Bulletin*, 28 March 2000, p.8, from E. Carter. Writer complained of being offended by nude statues in JCU library, i.e., by *Prometheus* by Jane Hawkins.

- JH/2/8 Front page headline, “Big, Bronze & Beautiful: Artist Jane Hawkins celebrates nudity”, (p.33) *Weekender*, No. 27., & Article “A large body of work” Story by Brett Judge (p.36), *Townsville Bulletin*, 2 May 2008.
- JH/2/9 Article by Rachelle Chapman, “Nod to past, touch of irony,” in *Townsville Bulletin*, 25 September 2006, p.7, about “unveiling of new bronze War Memorial” sculpture by Jane Hawkins.
- JH/2/10 Article by Danny Mortison, “Protesters go to town over statue,” in *Townsville Bulletin*, 19 May 2005, p.3, about “controversial Robert Towns Statue” by Jane Hawkins, reported as saying it was “only a matter of time before vandals take to the statue.”
- JH/2/11 Article by Sarah Sullivan, “Vandals attack Strand artwork,” in *Townsville Bulletin*, 5 September 2005, p.2, refers to sculpture, “Harold.”
- JH/2/12 Article by Leonie Johnson, “Display to turn Strand into outdoor art gallery,” in *Townsville Bulletin*, 22 June 2005, caption on photo refers to sculpture, ‘Harold.’
- JH/2/13 “Gallery on the move,” in *Townsville Bulletin*, 7 July 2006. Photograph appearing with article includes a sculpture by Jane Hawkins.
- JH/2/14 Article by Vikki Champion, “City founder in a fragile state,” in *Townsville Bulletin*, 2 October 2004, refers to Jane Hawkins’s sculpture in progress of Robert Towns.
- JH/2/15 Article, “13 to exhibit at arts fest,” in *Townsville Bulletin*, 15 February 1990, p.13, refers to Opening the Umbrella exhibition, part of Rockhampton’s 6th Annual Women in the Arts Festival which featured work by Jane McBurnie. [Exhibition also included work by JCU T150 project artists Anne Lord and Anneke Silver.]
- JH/2/16 Photocopy of article, “‘Goanna’ tribute for vet,” in *Townsville Bulletin*, n.d., refers to Jane McBurnie’s aluminium and bronze sculpture to be presented to Dr Tom Hungerford, national director of Postgraduate Foundation in Veterinary Science.
- JH/2/17 Photocopy of Article, “Artists take a step forward,” in *Townsville Bulletin*, 14 October 1988, refers to Jane McBurnie’s terracotta sculpture, *Alaina*, which was part of a TAFE exhibition.
- JH/2/18 Photocopy of article, “Mace means uni has come of age,” *Townsville Bulletin*, 8 June 1991, refers to sculpture of JCU’s new mace by Jane McBurnie.
- JH/2/19 Article, “JCU prof receives veterinary award,” unknown publication [probably *Townsville Bulletin*], 1986, refers to medal sculpted by Jane McBurnie to honour Prof Rod Campbell’s services to veterinary science.

- JH/2/20 Advertisement, “Adventure Art: Winter School Courses, School of Art and Design,” in *Townsville Bulletin*, 1990, includes Jane McBurnie’s class, Modelling and Casting. [Also includes classes offered by JCU T150 project artists: Anne Lord, Screen-printing; James Brown, Art Workshop; Barbara Cheshire, Special Project – Life Drawing.]
- JH/2/21 Article by Robin Rattray-Wood, “Mixed work wins,” *Townsville Bulletin*, 7 June 1991, refers to sculpture award won by Jane McBurnie for *Integration*.
- JH/2/22 Article by Mary Gilliver, “Opening the Umbrella,” in *Townsville Bulletin*, 23 February 1990, p.19, refers to Opening the Umbrella exhibition, part of Rockhampton’s 6th Annual Women in the Arts Festival which featured work by Jane McBurnie. [Exhibition also included work by JCU T150 project artists Anne Lord and Anneke Silver.]
- JH/2/23 Article, “Mace Means Uni has Come of Age,” *Townsville Bulletin*, 8 June 1991, refers to sculpture of JCU’s new mace by Jane McBurnie.
- JH/2/24 Photocopy of article by Robin Rattray-Wood, “Sculptures reflect Jane’s journey of self-discovery,” in *Townsville Bulletin*, 30 August 1991, p.11, refers to exhibition, *Reflections*, by Jane McBurnie at Umbrella Gallery.

Series 3 Exhibitions and Works

- JH/3/1 Exhibition catalogue, *tie: T.A.F.E. instructor’s (sic) exhibition*, PTRG, 13-27 August (no year), includes work by Jane McBurnie. [Also includes work by JCU T150 project artists James Brown, Anne Lord, Ron McBurnie, Robert Preston and Anneke Silver.]
- JH/3/2/1-3 Exhibition, *The Alternative: Umbrella at Tonnoirs*, Tonnoirs Fine Arts Gallery, Townsville, [2]6 September – 10 October 1991:
1. Mock-up page on Jane McBurnie and her work, *Integration*, for inclusion in catalogue;
 2. Draft copy of exhibition catalogue which includes List of Works and sale prices with *Integration* listed for sale. [Catalogue includes JCU T150 project artists Barbara Cheshire and Anne Lord.]
 3. Photocopy of catalogue draft double-page featuring Jane McBurnie.
- JH/3/3/1-4 Photocopies of four Jane Hawkins works [no titles]:
1. Photo of sculpture - Nude female torso
 2. Photo of sculpture - Female nude on chair
 3. Sketch [of sculpture, *Integration*] - Reclining female nude on chair (2 copies, darker/lighter)
 4. Sketch [of sculpture, *Recognition*] - Female nude with arms folded behind back, on plinth.

- JH/3/4 Exhibition opening invitation, *Silver tales*: Exhibition of Gold & Silversmithing, PTRG, 22 June - 3 July 1993. Exhibition includes work by Jane Hawkins.
- JH/3/5 Programme, Official re-opening of Cairns Anzac Park, 11 November 1995. Features four sculptures by Jane Hawkins.
- JH/3/6 Exhibition catalogue, *Opening the Umbrella*, Walter Reid Creative Arts Centre, Rockhampton, 24 March - 6 April 1990. Exhibition includes work by Jane McBurnie. [Also includes work by JCU T150 project artists Anne Lord, and Anneke Silver, and introduction by JCU T150 Exhibition Curator, Ross Searle.]
- JH/3/7 Short, printed list of Exhibitions:
 - *Outlying & Farreaching*, Umbrella Gallery, 28 September–17 October 1991, [curated by JCU T150 project artist Anne Lord and opened by JCU T150 Exhibition Curator, Ross Searle.
 - *Alternatives: Umbrella at Tonniors* (sic), 26 September–10 October 1991.
 - *Everybody Else*, Victoria Bridge, Townsville, 27–29 September [1991].
- JH/3/8 Original pencil sketch of naked baby crawling.
- JH/3/9 Flyer, “Public Forum on Women’s Art Making in a Regional Context,” 5 October 1996, featuring speakers who were participants in exhibition, *Plenty: 11 Women Artists of Townsville*, includes Jane Hawkins as part of panel, “The complex self, intimate relationships.” [Panel also included JCU T150 project artist Barbara Cheshire, and earlier panel, “Women’s art making in a regional context” included Anne Lord and Anneke Silver.]
- JH/3/10/1-3 Exhibition, *Influences: The Model and the Myth*, by Jane Hawkins, Pinnacles Gallery, 27 October – 8 November 1997:
 1. Mock-up page for exhibition catalogue, *Influences: The Model and the Myth*, by Jane Hawkins, Pinnacles Gallery, 27 October – 8 November 1997. Includes pasted-on postcard image of “Eros: Winged Desire” 1997, bronze sculpture.
 2. Exhibition invitation.
 3. Exhibition catalogue.
- JH/3/11 Exhibition catalogue, *printmakers 77*, f stop gallery, by the Seven Hills College of Art Printmaking Students, with list of works and sale prices, including Jane Hawkins’s *I Saw a Pussy Cat*, unframed etching. [Also includes work, *Raff*, unframed etching, by JCU T150 project artist Ron McBurnie.]
- JH/3/12 Exhibition opening invitation, *fragments: Jane McBurnie*, Martin Gallery, Townsville, 27 September 1981.

- JH/3/13/1-2 Exhibition, *Images of an Era: The Martin Gallery*, PTRG, Townsville, 15 July – 14 August 2016:
1. Exhibition opening invitation
 2. Exhibition catalogue
- JH/3/14 Exhibition invitation, *Celebrating Townsville: The City's Visual History Drawn from the James Cook University Art Collection*, Umbrella Studio, Townsville, 8 July – 14 August 2016, includes works by Jane Hawkins. [Exhibition is JCU's T150 project with artists James Brown, Anne Lord, Ron McBurnie, Robert Preston, Anneke Silver, Barbara Cheshire, Alison McDonald, Jill O'Sullivan, Sheree Kinlyside, Lucy T. Smith, and Daphne Cazalet, with curator Ross Searle]
- JH/3/15/1-8 Manilla folder labelled "Sylvia Ditchburn 'Plenty,'" with contents:
1. Copyright Licence, incomplete, signed "Jane" and dated 18-2-97
 2. Printed letter from Sylvia Ditchburn to Jane re *Plenty: Women Artists of Townsville*, 5 November 1996.
 3. Photocopied pages of Visitors' Comments for *Plenty* exhibition. 5 double-sided pages.
 4. Copy of email from Sylvia Ditchburn to Elizabeth Hawkins re *Plenty*, 15 August 1996.
 5. Documents: Memo from Sylvia to Jane re *Plenty*, 9 August 1996; typed page of Jane Hawkins's biographical details; PTRG Incoming Loan Agreement for *Plenty* exhibition - for work *Transcendence* by Jane Hawkins - lender, James Brown, 5 August 1996 [2 pages]; PTRG Incoming Loan Agreement for *Plenty* exhibition - for work *Acceptance* by Jane Hawkins - lender, James Brown, 5 August 1996 [2 pages].
 6. Printed letter from Sylvia Ditchburn to Jane Hawkins re Curated exhibition: *Contemporary Women Artists of Townsville*, dated 7 February 1996 with exhibition Check List. 2 pages.
 7. Print copy of interview questions for Jane Hawkins from S. Ditchburn for *Women Artists of Townsville* exhibition. 6 pages.
 8. Letter from Robert Barton, Gallery Programs Officer, to Jane Hawkins re Publication Permission for *Plenty* Exhibition, 13 September 1996.
- JH/3/16 Exhibition catalogue, *Plastic, Water & the New White Cube*, Pinnacles Gallery, 8 July – 20 August 2006, includes work, *Tension, Fragility & the Inner Landscape*, by Jane Hawkins.
- JH/3/17 Invitation from Cr Jack Wilson, Chairman of Lifestyle & Community Development Committee, to Ms Elizabeth Hawkins to attend unveiling of commemorative statue of Robert Towns, 18 May 2005.
- JH/3/18 Postcard-size printed image of sculpture - Jane McBurnie, *Integration*, 1990, Low fired raku clay, gold leaf, paint.

- JH/3/19/1-4 Exhibition, © *Art in stores now*: a vibrant art trail along Flinders Mall & Flinders St West, Townsville businesses co-ordinated by Umbrella Studio, 21 May – 11 June 2006:
1. Invitation to official launch, 21 May 2006
 2. Exhibition catalogue
 3. Letter from Jackie Jakovljevic, Project Co-ordinator, Umbrella Studio Contemporary Arts, to Jane Hawkins re her participation in © *Art in Stores Now*, 6 March 2006.
 4. Letter from Anne Donohue, Director, Umbrella Studio Contemporary Arts, to Jane Hawkins thanking her for participating in exhibition, © *Art in stores now*, 6 June 2006.
- JH/3/20 Flyer, invitation from ruffo and Jonathan (son of Jane Hawkins) to *Children of the Poo Part III: An Exhibition of Fine, Fine "Art,"* QCA Project Gallery, 19 May [no year].
- JH/3/21/1-4 Exhibition, *Strand Ephemera*, 2-11 September 2005. Includes sculpture, *Strand Life*, by Jane Hawkins. [Also includes work by JCU T150 project artists Anneke Silver and Alison McDonald]:
1. Exhibition events card.
 2. Exhibition catalogue, Jane Hawkins, p.22.
 3. Exhibition opening invitation, *Picnic on the Grass*, 4 September 2005. & *Strand Ephemera* Public Art Forum flyer 3 September 2005.
 4. Package of information from PTRG on *Strand Ephemera* 2005 and letter of thanks to Jane Hawkins from Frances Thomson, Director, 30 September 2005. 1 cardboard folder containing 1 Frances Thomson business card, 17 pages
- JH/3/22/1-4 Unveiling Ceremony, Brandon War Memorial, sculpture by Jane Hawkins:
1. Programme, *Delta Iron Works Centenary Celebrations Unveiling Ceremony*, 23 September 2006.
 2. Flyer, "Brandon's War Memorial," refers to sculptor, Jane Hawkins on p.2
 3. Letter from D P Mulcahy, Director of Administrative Services, Burdekin Shire Council, to Stephen Brazier and Jane Hawkins, re Installation of Bronze Statue at Spiller Street Park, Brandon, 21 September 2006.
 4. Delta Iron Works Centenary Medallion, 1906-2006 [diecast aluminium alloy?].
- JH/3/23 Call for artists for exhibition, *Strand Ephemera VI*, 2-12 September 2011, features work, *Searching for Harold*, entered in *Strand Ephemera* 2001 by Jane Hawkins and Steph Rogerson.
- JH/3/24 Exhibition invitation, *Any Wares*, by Jane Hawkins and Rhonda Payne, Umbrella Studio Contemporary Arts, 12 July–18 August 2013. Invitation

produced in form of foldable children's paper toy; one copy in folded form. 2 copies.

- JH/3/25/1-2 *Reflections: an exhibition of recent works by Jane McBurnie*, Umbrella Gallery, 30 August – 12 September 1991:
1. Exhibition catalogue
 2. Exhibition opening invitation, 30 August 1991.
- JH/3/26 Draft copies of *Littlies, Selected Works by Jane Hawkins* exhibition invitation and catalogue pages. PTRG, 27 January – 12 February, 1995. 10 pages.
- JH/3/27 Plaster cast of sculptor Alison McDonald's navel. [Alison McDonald is a JCU T150 project artist] [boxed separately]
- JH/3/28 List of works for sale with handwritten notes on those sold.
- JH/3/29/1-2 Exhibition, *Highlights: James Cook University Art Collection*, Pinnacles Gallery, 5 – 29 June 2002. Includes work by Jane Hawkins. [Also includes work by JCU T150 project artists Anne Lord and Anneke Silver.] :
1. Exhibition catalogue
 2. Exhibition opening invitation, 6 June 2002.

Series 4 Correspondence

- JH/4/1 From T.G. Hungerford, Director, Postgraduate Committee in Veterinary Science, University of Sydney, to Mrs J. McBurnie, 28 September 1984., re thanks for commissioned sculpture of goanna. 2 pages.
- JH/4/2 From Dick Murray, Hon Sec NQ Branch Australian Veterinary Association Ltd, to Jane McBurnie "Super Sculptor," 8 October 1984, re thank you for sculpture of goanna.
- JH/4/3 From Judy Kean, Richard Maude and Anne Lord, to Jane, no date, re thank you for providing slides and making studio work available for consideration in the Outlying and Far-Reaching Project.
- JH/4/4 Correspondence between Great Barrier Reef Marine Park Authority (GBRMPA) and Jane Hawkins [9 pages and one business card]:
1. From Cyrilla Wellings, Graphic Designer, GBRMPA, to Jane Hawkins, 16 October 1995, re 20th Anniversary Exhibition invitation to exhibit.
 2. List of artists, includes Jane Hawkins, Sculptor. [List also includes JCU T150 project artists: Anneke Silver – painter; Bob Preston – painter; Ron McBurnie; and Barbara Cheshire.]
 3. Curatorial Theme for Reef Related Exhibition – Main Ideas.
 4. Memorandum from Jane Hawkins to Cyrilla Wellings re GBRMPA 20th Anniversary Exhibition, 3 pages.

5. From Jane Hawkins to Cyrilla Wellings, Graphic Designer, GBRMPA, 17 November 1995, re details of work proposed for exhibit. 2 pages.
6. Business card, Cyrilla Wellings, Graphic Designer, Education/Information, GBRMPA.
7. From Cyrilla Wellings, GBRMPA to Jane Hawkins, 15 September 1995, re 20th Anniversary Exhibition expressions of interest in exhibiting.

JH/4/5 Copy of email from Anthony Edwards, Gallery Officer, Thuringowa City Council, Curator – *Plastic, Water & the New White Cube*, to Jane Hawkins at JCU re details of dates for stages of work completion, 13 February 2006.

JH/4/6 With the Compliments of the Council of the City of Thuringowa slip from Anthony Edwards, Gallery Officer, Thuringowa City Council, Curator – *Plastic, Water & the New White Cube*, asking for a copy [not identified] to be signed and other kept for records and to include invoice for \$400. No date.

JH/4/7 Handwritten letter, and envelope, from Win Davies (nee Towns, a distant relative of Robert Towns), South Pambula, NSW, to Ms Jane Hawkins, 15 June 2005, re thank you for the statue of Robert Towns. 2 pages.

JH/4/8 Memo from Frances [Thomson] to Jane on PTRG letterhead, stating hope that she will submit a proposal for 2011. Damaged / water stained.

JH/4/9 With Compliments slip from Rod Cockroft, Visual Artist, Mundingburra, to Jane, 2005, glued to A4 paper along with two photographs of Hawkins's sculpture, Prometheus, in the JCU Library.

Series 5 Photographs

JH/5/1 “Colour Care” album containing seven photographs of goanna sculpture.

JH/5/2 Twenty-nine photographs of sculptures for *Littlies* exhibition. One photograph includes artist, Jane Hawkins. Some have annotations on back: “15:13 Penelope”; “15:14 (T) Hannah Jane”; “15:14 (B) Hannah crawling”;

JH/5/3 Portrait photograph of Jane Hawkins as a young woman, no date.

JH/5/4 Photograph of *Littlies* sculpture pasted to A4 paper with annotation, “*Benjamin James*, 1985, Bronze, Life Size.”

JH/5/5 Three photographs of Strand Ephemera sculpture entry (blue, life-size artist's mannequin), in different poses on the grass, no date.

JH/5/6 Photograph of Jane Hawkins's bronze sculpture, *Icarus*, loaded on trailer ready for transport.

JH/5/7 Photograph of Jane Hawkins's bronze sculpture, *Prometheus*.

- JH/5/8 Photograph of *Icarus: Contemplating Flight* sculpture pasted to A4 paper with annotation, “*Icarus: Contemplating Flight*, 1992-1997, Clay, 200 x120 x 120 cms, Collection: The Artist P.O.A.”
- JH/5/9 Photograph of clay sculpture of backpack.
- JH/5/10 Photograph of sculpture of small child with teddy bear, pasted to A4 paper with annotation, “*Claire* 1995, Bronze, Life Size, Private Collection, Adelaide.” Also second copy, loose, of photo, and one of sculpture’s side profile.
- JH/5/11 Photograph of (L-R): Alan Valentine, sculptor; Alan Atwood, sculpture technician; and artist, Jane Hawkins at work. [Identified by Special Collections Librarian, Bronwyn McBurnie, 2016]
- JH/5/12 Photograph of Jane Hawkins’s bronze sculpture, *Prometheus* pasted to A4 paper.
- JH/5/13 Photograph - face and upper torso - of *Icarus* sculpture.
- JH/5/14 Nine photographs of the unveiling of the Robert Towns statue; included in photographs are artist, Jane Hawkins, Townsville City Councillor, Jack Wilson, and other dignitaries.
- JH/5/15 Photograph of Jane Hawkins at Collinsville ceremony where bronze statue of coalminer, *The Miners’ Memorial*, was unveiled outside the Workers’ Club, 2004.
- JH/5/16 Photograph of bronze statue by Jane Hawkins of WWI soldier carrying captured gun on his shoulder, mounted on plinth at Brandon. [Information panel at location states, “The original memorial at this site featured a German machine gun captured by 14th Battalion AIF at Villiers Bretonneux.... The new bronze sculpture now in place on the original plinth depicts an Australian First World War soldier making away with Brandon’s captured gun. The sculpture was created by North Queensland artist Jane Hawkins.”]
- JH/5/17 Photograph of bronze sculptures by Jane Hawkins featuring soldier’s hat and bag mounted on polished granite block with explanatory plaque.+
- JH/5/18-119 Photographic slides of artworks.

Series 6 Employment and Education

- JH/6/1/1- Commission, James Cook University mace:
1. Invitation from JCU Chancellor, Hon Sir George Kneipp, to Jane McBurnie and partner to Presentation of the Mace ceremony, 31 May

1991

2. Proceedings for Presentation of the Mace
3. Copy of JCU coat of arms, *Crescente Luce*.
4. Hawkins's handwritten notes on traditional format and suggestions
5. Two notebook pages with artist's handwritten notes re design and materials
6. Hawkins's handwritten notes re mace design components
7. Programme, University of New South Wales Conferring of Degrees. Includes page describing university's mace.
8. Printed card featuring JCU Coat of Arms with description on reverse
9. Drafted plan of UNSW mace
10. Photocopy of a UNSW newsletter with article, "The Mace," no title, n.d.
11. Hawkins's notes and sketch by hand of JCU mace design and components
12. Hawkins's pencil sketch of JCU mace
13. Memo from Brian Dalton to Ray [Golding] to accompany pictures of UQ mace; bears Vice-Chancellor's Office date stamp, 18 November 1987.
14. Photocopy page of extract from speech about UNSW mace
15. Three photographs of kapok pods - two burst, one intact
16. Four cardboard template pieces
17. With Compliments card from JCU Vice Chancellor to Ms Jane McBurnie re coat of arms, 21 March 1988
18. Memorandum from Brian Dalton, History Dept, to Vice Chancellor, re information gathered by Working Party looking into design of a University Mace, bears Vice-Chancellor's Office date stamp, 12 November 1987; includes two pages on "The Mace," with p1. Historical Background, and p.2 University Maces in Australia. 3 pages
19. Letter from R.A. Calcutt, Senior Administrative Officer, UQ, to Doug Smith, Deputy Registrar, JCU, re enclosed photocopies of mace along with description; photocopies of mace and with description. 5 pages
20. Photocopied pages of the Bayeux tapestry - Hawkins's note, "Fig I Maces in the Bayeux Tapestry." 6 pages
21. Cuttings about maces taped to A4 pages and annotated - Hawkins's note, "Fig II The Basic Fighting Mace." 4 pages
22. Photocopy of page about UNSW mace
23. Photocopy of letter from University of New England to Prof B.J. Dalton, Dept of History, JCU, responding to query about mace; enclosed, copy of letter originally sent by UNE to Gordon R. King, Northern Rivers CAE, re the university's mace. 2 pages
24. Page with Hawkins's handwritten note, "Prof. Kenny's sketches and related correspondence"; photocopy of letter from R.P. Kenny to Brian and Graham outlining ideas for mace accompanied by A3 photocopy of annotated sketch; carbon copy of two-page letter from B.J. Dalton to Ron Kenny re beginning work on mace design; photocopy picture of nulla nullas; letter from R.P. Kenny to Prof B. Dalton re features of UN mace accompanied by sketch of Kenny's suggestions, 22 June 1987; 8 pages

25. Letter from Graham Jackson, President, Townsville Chamber of Commerce to Prof B.J. Dalton re progress on mace design, 30 June 1987
26. Memo, handwritten on JCU notepaper, regarding use of English shield forms from accompanying photocopied table [no names or date; probably from Prof Dalton to Ron Kenny – see JH/6/1/27]. 2 pages
27. Letter from R.P. Kenny to Prof B. Dalton re thankyou for note about shield shapes and other mace features accompanied by photocopy of sketch of Kenny’s suggestions, 8 July 1987 [see JH/6/1/26]. 3 pages
- JH/6/2 Letter from Sue Collier, Burdekin Neighbourhood Centre Assoc. Inc., to Jane Hawkins, re Burdekin Neighbourhood Centre Assoc. Inc. Regional Youth Cultural Event – Youth Fellowship Weekend Workshop, 18 July 2001.
- JH/6/3 Photocopy of notification from National Association for the Visual Arts to Pat Corrigan Artist Grant Recipient re adjustment to assistance amounts, n.d.
- JH/6/4 Letter from B.R. West, Secretary, Australian National Budgerigar Council, Townsville, to Mrs J. McBurnie, Art Dept, TAFE Townsville, re agreement to manufacture a model of “Ideal Exhibition Budgerigar,” 9 June 1987
- JH/6/5 Letter from Brian West, Secretary, Australian National Budgerigar Council, Townsville, to Mrs J. McBurnie, re cheque enclosed as payment for moulding two Budgerigar cocks and one hen, 23 June 1988
- JH/6/6 Papers related to Hawkins’s application for employment with Dept of Education, Queensland:
1. Letter from C.V. Robertson, Principal Educ. Officer, Dept of Education, to Mrs E.J. McBurnie re application for employment with TAFE, 14 December 1981.
 2. Photocopy of application form for Dept of Educ. employment completed by Jane McBurnie. 4 pages
 3. Handwritten CV, “Personal History,” 1976-84. 3 pages
- JH/6/7 Photocopy of letter from Robert Preston, Lecturer in Art and Design, Australian Arts Fusion Centre, JCU, to Prof Don Gallagher, Dean, Faculty of Arts, JCU, re Ms Jane McBurnie – Masters Qualifying Report, 6 June 1992, accompanied by With Compliments slip to Jane from Steph. 2 pages
- JH/6/8 Letter from C.A. Nicholson, Manager Personnel Services, Bureau of Employment, Vocational and Further Education and Training, to Ms E J McBurnie, JCU, re acknowledgement of resignation in order to take up employment at JCU, 19 August 1991.
- JH/6/9/1-3 Position vacant for Cadet/Technician at Queensland Museum, Brisbane:
1. Newspaper clipping, job advertisement for Cadet/Technician from Queensland Public Service, Premier’s Dept, Queensland Museum.

2. Letter from P Buchanan, Personnel Officer, Queensland Museum, to Ms E J McBurnie, JCU, re employment application, 5 June 1989.
 3. Letter of application from Jane McBurnie to Personnel Officer, Queensland Museum, 31 March 1989. 2 pages
- JH/6/10/1-2 Papers related to Hawkins and contributions to State Service Superannuation Fund:
1. Letter from Office of the State Service Superannuation Board to Elizabeth J. McBurnie, re requirement to contribute to superannuation fund, 15 January 1987
 2. Letter from Office of the State Service Superannuation Board to Elizabeth J. McBurnie, re contributing to superannuation fund, 15 January 1987
- JH/6/12/1-2 Application to Kelvin Grove College of Advanced Education (CAE) for place in Graduate Diploma in Teaching:
1. Letter from J. Sparkes, Chairman – Admissions & Exemptions, Kelvin Grove CAE, to Miss E.J. Hawkins, Home Hill, to inform of selection for admission, n.d.
 2. Letter from J. Sparkes, Chairman – Admissions & Exemptions, Kelvin Grove CAE, to Miss Hawkins, advising of interview for application for admission, 20 October 1978.
- JH/6/13 Letter from K.J. McCarthy, Principal, Townsville College of TAFE, to Jane McBurnie, Home Hill, re appointment as part-time teacher, 10 December 1979. 2 original copies
- JH/6/14 Photocopy of application to join a union, marked “Copy Only,” 5 August 1986
- JH/6/15 Letter from C.R. Wheeler, Registrar, Brisbane Kindergarten Teachers College, Red Hill, to Elizabeth J Hawkins, Home Hill, re enrolment for full-time Diploma course in 1976 and stating enclosed application form should be completed and returned, n.d. On reverse, handwritten draft of response by Jane Hawkins declining application. 2 pages
- JH/6/16/1-4 Correspondence re YMCA Brisbane courses:
1. Letter from Lorrae Martin, Cultural Activities Officer, YMCA Brisbane, to Miss J. Hawkins, West End, Brisbane, re arrangements for wood sculpture course, 10 October 1978
 2. Handwritten letter on YMCA Brisbane letterhead notepaper from Lorrae to Jane and Ron, re invitation to conduct a week-long children’s art and craft class for a fee. 3 pages
 3. Programme, YMCA May Vacation Day Activity Centres for Primary School Children, 1979.
 4. Note from Lorrae Martin, Co-Ordinator, Vacation Day Activity Centres, YMCA Brisbane, to “Y” Leader, Ron and Jane, re thank you for leading

the children's holiday activities; letter from Lorrae Martin, Co-Ordinator, Vacation Day Activity Centres, YMCA Brisbane, to Ron and Jane McBurnie, enquiring if they would like to apply for leadership work during August school vacation. 2 pages

- JH/6/17 Kelvin Grove CAE Final College Report on Student Teaching for Elizabeth Jane McBurnie, 23 November 1979
- JH/6/18 Photocopy of Dept of Education Application for Employment in Technical and Further Education completed by Elizabeth Jane McBurnie, 2 October 1984. 4 pages
- JH/6/19 Photocopy of Dept of Education Division of Technical and Further Education Conditions of Service Check List completed by Elizabeth Jane McBurnie, 3 October 1984.
- JH/6/20 Letter from W.W. K., Principal Education Officer Staff Recruitment, Dept of Educ, to Mrs E.J. McBurnie, re application unsuccessful, 27 December 1984.
- JH/6/21/1-2 Townsville College of TAFE Part-Time Teachers Agreement, signed Jane McBurnie:
1. 1 February 1985
2. 8 July 1986
- JH/6/22 Letter from Jane McBurnie to Delphine Rouessart, re future development of sculpture studies, n.d. 6 pages
- JH/6/23/1-4 Letters re successful appointment as an Instructor at Townsville TAFE:
1. From Jane McBurnie to Clerk, Division of TAFE, Brisbane, 10 September 1986 [photocopy]
2. From Jane McBurnie to Principal, Townsville TAFE, 10 September 1986 [Photocopy]
3. From J.H. Ramsay, Director-General, Dept of Educ, to Mrs Elizabeth Jane McBurnie, re confirmation of position, n.d.
4. From G. Young for Director-General of Educ, to Mrs Elizabeth Jane McBurnie, re offer of appointment, 3 September 1986. 2 pages
- JH/6/24/1-3 Kelvin Grove CAE Graduation Ceremony, 12 December 1979:
1. Programme
2. Ticket to stalls
3. Ticket for graduand
- JH/6/25 Invitation from Director, Townsville TAFE, to Ron & Jane McBurnie to attend presentation of Hobday and Hingston Bursary to 1989 Dip Arts Graduate, Sally Hawkins [Jane Hawkins's sister and student], at Pimlico TAFE 9 March 1990.

- JH/6/26 Letter from R.J. McDowell, Sen Educ Officer, Board of Teacher Registration, to Ms E.J. McBurnie, re confirmation of acceptance of further studies attained, 16 July 1991.
- JH/6/27 Letter from R.K. Kidston, Board of Teacher Educ Qld, to Mrs E.J. McBurnie (sic), TCAE, re application for registration as a teacher, 28 July 1980
- JH/6/28 Reference "To Whom it May Concern," from Len Shillam, Instructor (Sculpture), College of Art, Brisbane, re Mrs Jane McBurnie, n.d.
- JH/6/29/1-4 Papers relating to application for position of Sculpture Instructor at TAFE:
1. Copy of letter from Jane McBurnie to Delphine Rouessart, Officer in Charge, Cultural and Community Welfare, Townsville College of TAFE, re application sent to Principal Education Officer, Staff Recruitment, 19 June 1986
 2. Copy of cover letter from Jane McBurnie to Mr G.M. Young, Principal Educ Officer Staff Recruitment, TAFE, re application for employment as Instructor in Sculpture, 18 June 1986. 2 pages
 3. Photocopy of completed application form, 18 June 1986. 4 pages
 4. Information sheet from Townsville TAFE for teachers.
- JH/6/30 Letter from John Roulston, Educ Lecturer, Kelvin Grove CAE, to Mrs Jane McBurnie, re seminar on values and decision-making, 28 May 1979.
- JH/6/31/1-2 Kelvin Grove CAE:
1. Letter from N.C. Cooper, Registrar, Kelvin Grove CAE, to Elizabeth Jane McBurnie, re need for Diploma to be sighted, n.d.
 2. Computer printout confirming enrolment, 16 September 1979
- JH/6/32 Letter from J.H. Bradridge, Registrar, Townsville CAE, to Elizabeth J. Hawkins, Home Hill, re offer of place in Diploma of Teaching at Townsville CAE, 19 December 1975 and enclosed forms: Application for Residential Accommodation; Confidential Report on Applicant for Residential Accommodation. 4 pages
- JH/6/33/1- Papers pertaining to a quotes submitted for sculptures by Jane Hawkins:
1. Costing Details, two versions, sculptures not identified, n.d. 2 pages
 2. Quote for Cast Bronze Plaque, to Chairman, Pandora Foundation, 26 January 2000. 6 pages
 3. Proposed works, Townsville hospital redevelopment, 27 May 2001. 3 pages
 4. Public art project proposal, Riverside Gardens Development, 20 March 1999. 6 pages
- JH/6/34 Letter from Prof Robin Woellner, PVC JCU, to Ms Jane Hawkins, COMVAT,

- JH/6/35 JCU, thanking her for teaching contribution, 23 November 2005.
Letter from Len Horner, Director, Parish Life and Ministry, Sacred Heart Cathedral Refurbishment Committee, to Ms Jane Hawkins, thanking her for expression of interest in sculpture commission, 28 July 2005.
- JH/6/36 Package of information from PTRG and Artist Contract, signed, for commission to create a concept design proposal for the Eddie Mabo artwork, 16 December 2005. 1 cardboard folder containing: 2 business cards - Frances Thomson and Amber Church; 32 pages
- JH/6/37 Letter from Myles Clacherty, Officer-in-Charge, Cultural Activities and Community Welfare, re payments to part-time tutors, p.2 only. 1 page
- JH/6/38/1- Curriculum Vitae, Jane McBurnie:
 1. 1978-88. 1 page
 2. 1974-84. 3 pages
 3. 1978-91. 2 pages
 4. 1978-86. 4 pages
 5. 1980-87. 1 page
 6. 1974-86. 2 pages
 7. 1978-91. 2 pages
 8. 1978-91, in foreign language. 2 pages
- JH/6/39 Curriculum Vitae, Elizabeth Jane Hawkins, 1978-96. 37 pages, includes photographs
- Series 7 Certificates, Awards, Personal cards and Biographical records**
- JH/7/1 Certificate of Attendance at Silvertales School, Townsville, verifying that Ms Jane Hawkins attended a one-week workshop in casting techniques tutored by Ms Val Aked, dated 25 June 1993.
- JH/7/2 Ministers Awards 1995, Judge, Jane Hawkins's assessment of winning ceramic, *We'll Meet Again* by Kylie Kettlewell of Kirwan. Dated 8 September 1995.
- JH/7/3 List of Townsville Pacific Festival 1978 Art Awards winners, with Elizabeth Hawkins (Jane Hawkins) as winner of \$40 prize for *Fran*. [Also includes winning works by T150 Exhibition artists: Anneke Silver for *Through* - \$475, and Ron McBurnie for *Two Friends of Mine* - \$50]; letter from Jean Hunt, Executive Director, Townsville Pacific Festival, notifying Ms Hawkins of her win, 27 June 1978. 2 pages.
- JH/7/4 Laminated award, JCU Faculty of Law, Business and the Creative Arts Executive Dean's Teaching Award presented to Jane Hawkins in recognition

of exemplary teaching practices and the promotion of effective learning, signed by Emeritus Professor Barry Conyngham, Acting Executive Dean, April 2005.

JH/7/5 "Nomination for a Faculty Teaching Award," Nominee: Jane Hawkins, Nominators: Ryan Daniel, Julie Gough, Stephen Naylor, Roslyn Burgess. 2 pages.

JH/7/6 Empty envelope labelled "Townsville Daily Bulletin Sculpture Award."

JH/7/7/1-2 Caltex Art and Pottery Awards:

1. Catalogue, Summer Exhibition '80, 6-11 October 1980, lists under "Section 2 – The Caltex Sculpture Prize - \$250," p.4, Jane McBurnie's winning entry, *Fern*, and sale price. [Also listed are JCU T150 project artists. In "Section 1 – The Caltex Art Prize: \$750 – Representational," Ron McBurnie's entry, *Untitled*, and Anneke Silver's winning entry, *Bush Ikon*. In "Section 4 – Richard N. Ferry & Co. Print Award: \$200," Ron McBurnie's etching entries, *Australia – Land of Games and Dreams by a Glass Mountain or Study for Life*. In "Section 5 – Townsville Art Society Drawing Award: \$100," James Brown's entry, *Studio*.]
2. Caltex Arts Certificate, awarded to Jane McBurnie for Sculpture.